

TWIN LAKES-RATHDRUM CREEK FLOOD CONTROL DISTRICT NO. 17  
MINUTES OF THE MEETING January 3, 2019

The meeting was called to order at 7:00 p.m. Present were Gordon Sylte, Gordon Stephenson, Todd Howe, and Janet Armstrong. A quorum was established.

Also present Joe Carlson, Tim Guy, Mike Knowles, Herb Minatre, Pat Miller, Jack Hern, Steve Neff, Debbie Andrews, Dar Schultz, James Curb, Laurin Scarcello, and Bobbie Hunsinger

The following Rules of Conduct were read by Gordon Stephenson  
Exchange of comments and ideas between Directors, employees, and attending citizens, will be done with respect and tolerance for each other. If attendees cannot comply with these rules they will be considered out of order and asked to leave the meeting.  
No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints shall be presented to the Idaho Department of Water Resources.

There were no changes or additions to the agenda.

Gordon Stephenson moved to accept the minutes of the December 6, 2018 Meeting. S/P/U

Laurin Scarcello reported the lake level at 9.12' with 9.5 cfs out. There was a discussion as to why there were ups and downs of the lake level. Gordon Stephenson explained that as the new sensor equipment is being installed on the dam, that to test the equipment, water was needed to check the monitoring equipment. With the new equipment being installed, it is a transition and getting stabilized results at the dam should happen. Joe Carlson suggested that Laurin Scarcello on his own should be able to control the dam and lake level. Laurin said he did not want to do that, and said he has contact several times a week with Gordon Sylte and Gordon Stephenson to discuss the best course of action. Joe Carlson explained the storage levels. The commissioners directed to try to hold at 8' and keep communicating as snow levels change this winter.

Snow Measurement at Ragged Ridge is 33".

Todd Howe moved to pay the following: Normal Payroll; Cd'A Press \$27; Rathdrum Chamber \$100; RLI \$268, \$17, \$17 Bond Insurance; . S/P/U

Balance Sheet and Bank Statement were made available there was no action needed.

Correspondence: A direct deposit from Kootenai County \$1,087.04; New unemployment rate from State of Idaho for 2019 Credits from Avista, Frontier, and Verizon.

Gordon Stephenson and Tim Guy from Bigfoot Technical Services explained the Sensor Upgrade Project. Tim showed pictures and gave an overview of what we can expect as the project is almost finished. It should be finished in two weeks. There was a discussion as to what the system is capable of and things that could be added to it. Tim Guy will send out a link for public viewing of the data in real time as soon as it is available.

Bobbie Hunsinger reported on the accounting review that is being done for TLF. The physical inspection of records took place at her home and we are waiting for the written report. The accountant doing the review, asked that a new level for capitalization of assets be set.

Todd Howe moved to capitalize any expenditure for an asset over \$1,000.  
S/P/U

There was a discussion on continuing with Macomber Law to get some determination for property lines and access rights for TLF. Todd Howe will call and talk to Bill Gumm to try to determine where things stand and will report back in February. Laurin Scarcello is pursuing possible help from other agencies on this matter.

Joe Carlson introduced a discussion on the web site currently being used. It is out of date and has been taken down. There were concerns that there was a lot of information on the site that would be lost. The board agreed that if the Stevens Connect site can give access to data needed that it is not necessary to keep this web site. There was a suggestion that once the Stevens Connect site was available that a post card could be sent to TLF taxpayers so they would know how to access it.

Laurin Scarcello reported that there was an area that has heavy brush on the creek that needs to have some cleanup to keep debris from the creek in case of heavy snowfall or large runoff. He is talking to All Terrain to see about getting this work done. Laurin will coordinate the work with the permit process and see if it can be done, weather permitting, in the next couple of weeks.

An ongoing maintenance of the new sensor equipment program was asked about, and Tim Guy, Bigfoot Tech, responded that they can provide a contract or as an on call.

Training for new commissioners was discussed and Joe Carlson will try to put something together for that.

Gordon Stephenson moved to adjourn the meeting at 8:30 PM S/P/U  
Respectfully Submitted, Bobbie Hunsinger, Secretary/Treasurer

**TWIN LAKES-RATHDRUM CREEK FLOOD CONTROL DISTRICT NO. 17  
January 31, 2019**

**AGENDA FOR THURSDAY, February 7, 2019**

**The following is the agenda for the regular meeting of the Twin Lakes-Rathdrum Creek Flood Control District No. 17, to be held at 7:00 p.m. on February 7, 2019 at Twin Lakes Village:**

**Call to order**

**Changes to the Meeting Agenda**

**Approval of the minutes of the last meeting**

**Lake level and water flow report; adjustments to outflow; dam operations**

**SNOWTEL Readings**

**Payment authorizations; review invoices; receipts**

**Review of bank statement and year-to-date financial records**

**Correspondence review**

**Old business**

**Sensor Upgrade Project**

**Review of Accounting**

**Web Site**

**Macomber Law —**

**Training for new Commissioners**

**New business**

**Adjournment**

**Bobbie Hunsinger, Secretary/Treasurer**

**Cc Gordon Sylte**

**Gordon Stephenson**

**Janet Armstrong**

**Todd Howe**

TWIN LAKES-RATHDRUM CREEK FLOOD CONTROL DISTRICT NO. 17  
MINUTES OF THE MEETING February 7, 2019

The meeting was called to order at 7:00 p.m. Present were Gordon Stephenson, Todd Howe, and Janet Armstrong. A quorum was established.

Also present Doug Jones, Tim Guy, Debbie Andrews, Laurin Scarcello, and Bobbie Hunsinger.

The following Rules of Conduct were read by Gordon Stephenson  
Exchange of comments and ideas between Directors, employees, and attending citizens, will be done with respect and tolerance for each other. If attendees cannot comply with these rules they will be considered out of order and asked to leave the meeting.  
No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints shall be presented to the Idaho Department of Water Resources.

There were no changes or additions to the agenda.

Todd Howe moved to accept the minutes of the January 3, 2019 meeting with a change to the commissioners present. Remove William Gumm and add Todd Howe. S/P/U

Laurin Scarcello reported the lake level at 87" with 42 cfs out. Everyone discussed how the new equipment was reading. Tim Guy, from Bigfoot Tech, explained that it is a matter of fine tuning the equipment to get measurements that reflect the actual measurements. Gordon Stephenson stated that he wants the information accurate. It was discussed that if there is snow build up on the plate that the laser reads to, it can cause a misread. Laurin will try to keep it free of snow. The commissioners directed Laurin keep things as they are now. It is expected that more snow and rain will move in in the next couple of weeks and everyone will keep in touch to adjust when necessary.

Snow Measurement at Ragged Ridge is 42" with a 30% water content.

Todd Howe moved to pay the following: Normal Payroll; Bigfoot Tech \$667.10 - gate repair; Bigfoot Tech \$3,940- Sensor Project; Williams & Parsons, PC \$2,415 - Accounting Review; Bobbie Hunsinger \$89.94 - Office supplies; Barker Roshalt and Simpson \$927.51 -Legal, Water Rights; All Terrain \$6,050 - Creek Maintenance; Welch Comer \$152.75 and \$395.00 - Sensor Project .  
S/P/U

Balance Sheet and Bank Statement were made available. Todd Howe moved to move \$10,000 from TLF Savings account to TLF Checking S/P/U

Correspondence: A direct deposit from Kootenai County \$16,841.27; Check from Idaho Department of Water Resources – Grant monies for the Sensor Project \$7,750; Request from Twin Lakes Improvement Association for the minutes and agendas from 2015, 2016, and 2017. Report from Williams & Parsons, PC on accounting for the years 2017 and 2018. Two returned checks from RLI Bond insurance they overbilled TLF; Credits from Avista, Frontier, and Verizon.

Bobbie Hunsinger shared the accounting report that was done by Williams & Parsons, PC. Page 2, Paragraph 5 **Accountant's Conclusion** Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

There was a discussion about doing a new website. At the last meeting it was thought that just having the Stevens Connect site might be enough. The discussion concluded that there should be a web site for TLF. There has been many mistruths and negative rumors about the Flood Control District, it was decided that a website with posting of minutes and agendas could help with this. It will be designed by Susan Parks and Bobbie Hunsinger will work with her on getting information on it. It will have the Snotel link and the Stevens Connect link. Debra Andrews asked that the link to the TLIA be made available. This will be under the old domain twinlakesidaho.org. Everyone in attendance said they approved.

Todd Howe reported that he had contacted and talked to Macomber Law about the easement and property lines in the sump area. They indicated that they thought that the property owner would be liable, not the Flood District. This would be costly to pursue, and the commissioners decided to table the item.

Training for new commissioners was discussed and Doug Jones indicated that there is nothing in the state that gives guidelines for such training. The IDWR is going to continue to work on this and would like help from Commissioners Gordon Stephenson, and Gordon Sylte to make it work.

Debra Andrews asked if the Flood Control District is engaging legal counsel in the Sylte Petition, Gordon Stephenson assured her that it is.

Tim Guy, who had been working on his laptop, told the Commissioners he had made some adjustments and the Stevens Connect numbers were closer. He will continue to work on this and is still working with Welch/Comer Engineering on some math equations.

Todd Howe moved to adjourn the meeting at 8:30 PM S/P/U  
Respectfully Submitted, Bobbie Hunsinger, Secretary/Treasurer

**TWIN LAKES-RATHDRUM CREEK FLOOD CONTROL DISTRICT NO. 17**  
March 1, 2019

**AGENDA FOR THURSDAY, March 7, 2019**

**The following is the agenda for the regular meeting of the Twin Lakes-Rathdrum Creek Flood Control District No. 17, to be held at 7:00 p.m. on March 7, 2019 at Twin Lakes Village:**

**Call to order**

**Rules of Conduct for Flood Control Meetings**

**Changes to the Meeting Agenda**

**Approval of the minutes of the last meeting**

**Lake level and water flow report; adjustments to outflow; dam operations**

**SNOWTEL Readings**

**Payment authorizations; review invoices; receipts**

**Review of bank statement and year-to-date financial records**

**Correspondence review**

**Old business**

**Sensor Upgrade Project**

**Training for new Commissioners**

**New business**

**Adjournment**

**Bobbie Hunsinger, Secretary/Treasurer**

**Cc Gordon Sylte**

**Gordon Stephenson**

**Janet Armstrong**

**Todd Howe**

TWIN LAKES-RATHDRUM CREEK FLOOD CONTROL DISTRICT NO. 17  
March 29, 2019

AGENDA FOR THURSDAY April 4, 2019

**The following is the agenda for the regular meeting of the Twin Lakes-Rathdrum Creek Flood Control District No. 17, to be held at 7:00 p.m. on April 4, 2019 at Twin Lakes Village:**

**Call to order**

**Changes to the Meeting Agenda**

**Approval of the minutes of the last meeting**

**Lake level and water flow report; adjustments to outflow; dam operations**

**SNOWTEL Readings**

**Payment authorizations; review invoices; receipts**

**Review of bank statement and year-to-date financial records**

**Correspondence review**

**Old business**

**Sensor Project**

**Training for new Commissioners**

**New business**

**Check Signing Authorization**

**Adjournment**

Bobbie Hunsinger, Secretary/Treasurer

Cc Gordon Sylte

Gordon Stephenson

Janet Armstrong

Todd Howe